

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, February 25, 2013
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Neal Dooley and John Spencer

COUNCILMEMBERS ABSENT:

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Planning Director Becky Ableman, Finance Director Barb Lowe, Public Works Director Mick Monken, Human Resource Director Steve Edin, Interim Police Chief Dan Lorentzen, and City Clerk/Admin. Asst. Norma Scott

OTHERS: Ed Cowles

Guest Business. Ed Cowles, 11728 N. Lakeshore Drive, lives in the Cove area, and reported November 19 there was a huge rain storm and because the catch basins on 19th and Mitchell Road are not maintained water wiped out his driveway. The culvert can't handle all the water from up above. His claim for damages was denied. Stormwater in the neighbor's basement ruined their hot water heater and furnace. He is paying \$500/year in stormwater fees so the City should take care of the catch basins. Public Works Director Monken will do an investigation.

Consent Agenda. Councilmember Quigley noted a correction to the Springbrook minute motion where "hosed" should read "hosted."

MOTION: Councilmember Tageant moved to approve the Consent Agenda (A. Approve February vouchers [Payroll Direct Deposits 906863-906918 for \$123,930.53, Payroll Checks 34750 for \$2,465.13, Electronic Funds Transfers 561-565 for \$6,237.19, Claims 34751-34806 \$164,208.20, Void Checks 34676, 34732, 34694 for deduction of \$3,289.80, Tax Deposit 2.15.13 for \$49,060.48 for total vouchers approved of \$342,611.73] and B. Approve City Council regular meeting minutes of February 11, 2013), seconded by Councilmember Holder; motion carried unanimously. (7-0-0-0)

Adoption of 1st and final reading of Ordinance No. 887, 2013 budget amendment. Finance Director Lowe reviewed the changes from the February 11 meeting and reviewed each budget amendment.

MOTION: Councilmember Welch moved to adopt first and final reading of Ordinance No. 887, 2013 budget amendment, seconded by Councilmember Spencer; motion carried unanimously. (7-0-0-0)

DISCUSSION ITEMS:

Shoreline Management Program (SMP) update. Planning Director Ableman noted the open workshop was held this evening with eight attendants. The workshop focus was the ten changes that Department of Ecology (DOE) is requiring the City to make or to provide alternative language. Some of the Issues are: dock width, requiring 4 foot width in first 30 feet; setback from the lake for new development; use of WAC definition for appurtenances; vacant parcels – state requiring 50' setback versus the City's 20' vegetation non-removal area. Ms. Ableman responded to multiple questions from Council, including cumulative no net loss setback averaging and alternate dock design. Councilmember Daughtry suggested the following change to DOE #9 requirement pertaining to native vegetation: change 50' from OHWM to within 20' with enhanced vegetation or 50' without. Planning Director Ableman responded she will discuss this with DOE. Ms. Ableman noted the City Web site home page was not posted with the SMP public meeting this evening, but was advertised in the newspaper and notices were mailed and e-mailed to anyone who was part of the public process.

Councilmember Quigley would prefer more public outreach and recommended summarizing what was reported tonight in a press release, listing public hearing date and picture of the lake.

Planning Director Ableman noted the public hearing will be in April.

20th Street SE road project strategy – utility placement and code amendment. Public Works Director Monken noted completion of the strategy plan includes design conception to construction. Regarding overhead / underground utility placement, the plan for 20th SE is the assumption of overhead contingent upon Council amending the Code that requires undergrounding.

If building permits for additions or repairs are less than fifty percent of total value of the structure, then the utilities can remain overhead. There are some exceptions for impacts to other properties. Six roads are exempt from undergrounding: State routes (9, 92 and 204), Lundeen Parkway, 20th Street NE except between 118th and 127th (downtown would be underground), and 20th Street SE. On 20th Street SE if the utility is already underground, it cannot go overhead.

Public Works Director Monken added he and the Mayor will be meeting with The State Transportation Improvement Board on the strategy plan.

Police chief recruitment schedule. City Administrator Berg reviewed the recruitment schedule which includes: posted position on February 11, closes on March 8, March 13 Mayor and she will receive applications, then application screening, interview maybe 3-4 candidates, two interview panels with 6-7 interviewers on each panel on April 16, two receptions on the evening of April 16 one with Council and one with the community, and then final candidate interviewed by the Mayor and her.

Councilmember Spencer requested a copy of the recruitment brochure.

Mayor Little commented the panels will include School and Fire District representatives and Council can provide names from the public.

Executive Session. Mayor Little announced at the end of the meeting an executive session on potential litigation will be held for ten minutes with no action to follow.

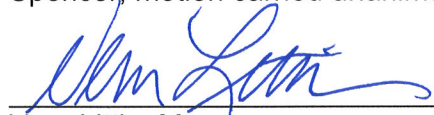
Council Person's Business: Councilmembers reported on the following meetings: Tageant – SMP open house and AWC legislative conference; and Councilmember Daughtry – AWC conference, spoke to the House Transportation Committee on development of Highway 9 corridor, and attended SMP.


Mayor's Business: Mayor Little attended the AWC conference, was in Olympia today on transportation issues, met with Brian Sullivan on population targets, attended State of County Address, and he and staff visited Hillcrest Elementary to field questions from about 100 3rd Graders.

Staff Reports: Staff reported on the following: City Administrator Berg – Sno-Isle survey was sent out and should know results in about a month; Planning Director Ableman - Vision 2040 was sent to Council, staff received training from Puget Sound Clean Air Agency last week, Park Plan meeting tomorrow, and Starbucks permit update; and Police Commander Lorentzen – detectives are investigating a string of robberies.

Executive Session. At 8:07 p.m. Mayor Little called for an executive session. After a three minute recess the executive session began at 8:10 p.m. The executive session ended at 8:17 p.m. with no public to notify of the session ending.

Adjourn. Councilmember Dooley moved to adjourn at 8:20 p.m., seconded by Councilmember Spencer; motion carried unanimously. (7-0-0-0)


Vern Little, Mayor


Norma J. Scott, City Clerk/Admin. Asst.